



उज्जैन सहकारी दुग्ध संघ मर्यादित
Ujjain Sahakari Dugdh Sangh Mydt.

(मध्यप्रदेश सहकारी सोसायटी अधिनियम 1960 के अधीन पंजीकृत)



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क्रमांक
No.

दिनांक
Date

कय/उदुस/2020/

ई-निविदा सूचना

उज्जैन सहकारी दुग्ध संघ मर्यादित उज्जैन द्वारा वर्ष 2020-21 हेतु प्रिंटिंग स्टेशनरी ई-निविदा दिनांक 01.01.2020 से आमंत्रित की जाती है। ई निविदा कय की अंतिम दिनांक 21.01.2020 प्रातः 11:00 बजे तक एवं ई निविदा के खोलने की दिनांक 22.01.2019 दोपहर 03:00 बजे तक है। ऑनलाइन मध्यप्रदेश ई-प्रोक्योरमेंट की वेबसाइट (www.mpeproc.gov.in) पर क्रय किया जा सकता है एवं भरा जा सकता है। निविदा प्रपत्र मध्यप्रदेश दुग्ध महासंघ की वेबसाइट (www.mpcdf.gov.in) पर भी देखा एवं पढ़ा जा सकता है। समस्त अथवा कुछ निविदाओ को पूर्ण अथवा आंशिक रूप से बिना कारण बताये निरस्त करने का अधिकार अधोहस्ताक्षरता को होगा।

मुख्य कार्यपालन अधिकारी

**UJJAIN SAHAKARI DUGDH SANGH MARYADIT
UJJAIN 456010**

DOCUMENT COST Rs. 500/-

TENDER FOR PURCHASE OF PRINTING STATONIARY

TENDER DOCUMENT

Schedule I	:	General Terms & Conditions.
Schedule II	:	Specification & Qnty & EMD
Schedule III	:	Form A & B
(To be downloaded filled manually & canned copy uploaded online.)		
Schedule IV	:	Price Schedule
Tender Cost	:	Rs.500/-(Rupees Five hundred only)
Place of opening of Tender	:	Meeting Hall of The UJJAIN Sahakari Dugdha Sangh Maryadit, UJJAIN.
Address for Communication	:	The CEO, UJJAIN Sahakari Dugdha Sangh Maryadit, UJJAIN 456010

Tender Document Download/Sale Start Date		: 01-01-2020 Time 01:00 PM
Tender Document Download/Sale End Date		: 21-01-2020 Time 02:30 PM
Bid Submission Start Date		: 01-01-2020 Time 01:00 PM
Bid Submission End Date		: 21-01-2020 Time 02:30 PM
Bid Opening Date		: 22-01-2020 Time 03:00 PM
Place of opening of Tender		: Office of the Ujjain Sahakari Dugdh Sangh Maryadit, Ujjain.
Address for Communication		: The CEO, Ujjain Sahakari Dugdh Sangh Maryadit, Maxi Road, Ujjain 456010.

CHIEF EXECUTIVE OFFICER

SCHEDULE - I
General Terms & Conditions for tender submission & supply

UJJAIN Sahakari Dugdha Sangh Mydt, UJJAIN (USDS), an ISO certified cooperative organization, invites sealed tenders from bonafide manufacturers and/ or their authorised dealers or other suppliers for supply of Printing Stationary strictly in adherence to the detailed specifications given in the schedule II of the tender documents.

UJJAIN Sahakari Dugdha Sangh Mydt., UJJAIN reserves the right to accept or reject any or all tenders, which in their opinion justify such actions, without further explanation to the tenderers.

1.0 DECLARATION :

The submission of a tender by a tenderer implies that he/she has read the notice and conditions of the tender and the terms and conditions of contract and has made himself/herself aware of scope and specifications of the supplies to be made and the destination where the supplies have to be made and satisfied himself/herself regarding the quality and specifications of the articles.

2.0 TENDER SUBMISSION:

- 2.1 Only E&tender will be considered, However softcopy of required documents should positively be made available in the office of chief executive officer, Ujjain Sahakari Dugdha Sangh Maryadit , before opening of the Tender fairling which the E- Tender of such tender will not be considered.
- 2.2 The tenderer(s) should clearly state in their offer the address, telephone, fax, e-mail, PAN and GST Numbers. Any change in the address should immediately be communicated to the Chief Executive Officer, UJJAIN Sahakari Dugdha Sangh Mydt, UJJAIN and correspondence thereafter will be made at the changed address.
- 2.3 Negligence on the part of tenderer in filling the tender form offers him/her no right to withdraw the tender after it has been opened.
- 2.4 The acceptance of the tender and award of the purchase order will be the sole right of the Chief Executive Officer, UJJAIN Sah. Dugdha Sangh Mydt. who does not bind himself to accept a tender in whole or in part or reject any or all the tenders received without assigning any reasons and no explanation can be demanded of the cause of rejection of the tender by any tenderer.
- 2.5 The Chief Executive Officer, USDS reserves the right to place order for whole requirement with any tenderer or split the orders among one or more tenderers or not to purchase at all any item even after rate approval.
- 2.6 Each tender should be accompanied with copy of PAN, income tax clearance certificate, sales tax number and sales tax clearance certificate.
- 2.7 The tenderers should submit the rates online only. The conditional tenders are liable to be rejected.
- 2.8 No person or firm is permitted to submit more than one tender under different names.
- 2.9 The tenderer shall not sublet the contract or assign to any other party or parties, the whole or any portion of the contract without prior written permission of Chief Executive Officer, USDS.
- 2.10 Manufacturers will be given preference. Copy of license is to be attached with tender for each item filled in, wholesalers dealing with the item will have to attach copy of authorization certificate of the manufacturer.
- 2.11 Tenderer shall fill all the details of the unit in the enclosed form- A,B in schedule-III. Failing which the tender will not be considered for that consignment material, for which food grade certificate of is not attached

2.12 Before Printing of Packing Material the art work of each consignment to be approved.

Bid Validity

Bid shall be valid for a period of 90 days from the date of opening.

Documents composing the Bid

Technical bid: Technical documents/bid should reach physically in USDS, UJJAIN upto 3.00 pm of bid submission due date mentioned.

1. Technical bid (Form A&B) filled
2. Online EMD transaction acknowledgement
3. Tender document each page sealed and signed as token of acceptance to each and every terms and conditions.

Commercial Bid

- Commercial Bid ONLINE only

Bid price

Price indicated on the price schedule shall be inclusive of Service tax, pkg & frdg & freight.

GST (should be extra) The rates mentioned should be Basic . GST Amount should be mentioned separately.

(Example $4.10 + 0.50 = 4.60$) Octori duty if applicable at the destination

3.0 Earnest Money Deposit (As per Schedule-II)

EMD should be submitted online only and copy thereof should be attached in proof of payment of EMD in Technical bid. All document submitted only online.

3.2 Any tender which is not accompanied by Earnest Money deposit are liable to be rejected. Earnest money deposit of unsuccessful tenderers will be returned within 90 days from the date of opening of the tender. The earnest money deposit of the successful tenderers will be released on completion of supply/work as the case may be within the stipulated period.

3.3 No interest will be paid on the earnest money for the period during which (the EMD) lies in deposit with UJJAIN Sahakari Dugdha Sangh.Maryadit.

- EMD may be forfeited :
 - If successful Bidder/supplier fails/denies to perform work
 - If any bidder/supplier withdraw its bid during the bid validity period

4.0 PRICES:

Prices offered by the tenderers should be firm and free from all escalations and shall be valid at least for a period of 12 months from the date of approval of rates. USDS will have the right to extend the validity of the tender approval by 3 months. We would communicate our rate approval within 60 days of opening of tender. The tenderer should quote rate on FOR dairy plant, UJJAIN basis, GST shall be extra.

4.2 If need be, negotiations will be done for prices and as well as terms & conditions of material supply only with the party which offers the lowest rate.

5.0 MODE OF DESPATCH

5.1 The material to be supplied by successful firm shall be dispatched to the dairy under prior intimation. Depending upon the type of material, the supplier shall have to carry out proper packing/crating to avoid damage during transit.

5.3 Wharfage /Demurrage etc. on account of incorrect or delayed dispatch of material/documents shall be the responsibility of supplier and shall be recovered from the bills.

6.0 **LIQUIDATED DAMAGES:**

6.1 Delivery date are fixed for supply of material they shall be strictly adhered too. In case they are not followed, or in case of delay in execution or non-execution of the order, the Dugdha Sangh reserves the right either to cancel the order and make alternative purchases from other sources, at the risk and cost & expenses of the defaulting supplier. In case the supplies are not affected as per the schedules, the liquidated damages may be charged on the goods not so delivered as under:-

Sl.No.	Duration of delay	Liquidated Damages
1.	Upto 15 days	1% cost of the unit.
2.	Between 16 to 30 days	2% cost of the unit
3.	Beyond 30 days	Upto 5% cost of the unit.

6.2 If the tenderer fails to make supply as per purchase order without any valid reason, the order would be treated as cancelled and the firm may be blacklisted for future dealings and EMD also would be forfeited by the management.

7.0 **INSURANCE:**

Insurance is to be arranged by the tenderer.

8.0 **INSPECTION:**

8.1 All the supplies are subject to inspection at our plant before acceptance. If goods are rejected due to defective or wrong supply, the report of our authorized official in this respect shall be FINAL and no correspondence on the subject would be entertained. The rejected goods should be removed from our premises by the tenderer within 15 days after receipt of our inspection report failing which the same shall be returned to the supplier at his risk and expenses or disposed off in Auction and the proceeds, if any, less expenses would be credited to tenderer's account.

8.2 Sample of the articles should be sent/produced before the competent authority if asked for within 7 days or as mutually agreed.

9.0 **PAYMENT**

9.1 The Payment shall be made after 30 days of the receipt, inspection and acceptance of materials in our stores, Such payments shall be made through RTGS Only.

10. **TERMINATION OF CONTRACT:**

If any act of commission or omission of a unit under contract brings UJJAIN Sah. Dugdha Sangh Mydt. to dispute, then UJJAIN Sahakari Dugdha Sangh Mydt. shall be competent to debar/blacklist the unit from further business.

11.0 **CONSEQUENCES OF BREACH OF AGREEMENT:**

If the tender after acceptance of tender commits breach of any of the conditions of the contract .

12. **DISPUTE ARBITRATION & FINAL AUTHORITY:**

12.1 It should be clearly understood that in the event of a successful tenderer failing to accept and execute the supply order, then decision of the Chief Executive Officer, UJJAIN Dugdha Sangh Mydt., in this respect will be final and binding on the successful tenderer.

12.2 For all matters of dispute, the decision of the Honourable Chairman, UJJAIN Sah. Dugdha Sangh Mydt. Under Arbitration and Conciliation Act. 1996 shall be final and binding on all the concerned.

12.3 For all disputes, the venue for legal course shall be at UJJAIN.

Chief Executive Officer
UJJAIN Sahakari Dugdha Sangh Mydt. UJJAIN

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नोट:— ई-निविदा ऑनलाईन से भरे वही मान्य की जावेगी एवं दर तथा जीएसटी पृथक पृथक दर्शावे। सफल निविदाकार की ईएमडी वर्क आर्डर जारी होने पर जमा ईएमडी ई-निविदा की प्रकिया द्वारा आपके खाते में आनलाईन द्वारा जमा हो जावेगी। जिसको आपको उज्जैन दुग्ध संघ में डीडी या आरटीजीएस के माध्यम से जमा करना अनिर्वाय होगा।

UJJAIN SAHAKARI DUGDHA SANGH MARYADIT, UJJAIN

SCHEDULE

MAXI ROAD, UJJAIN 456001 (M.P.) 2020-21

EMD 10,000/-

CO DE	NAME OF ITEMS	SIZE	LEAVE	PRINTING STATIONARY	BINDING DETAILS	TOTAL APPROX REQUIREMENT	RATE OFFER
				PAPER DETAILS			
1.	Addition deduction book	8.5"x13.5"	100x3L	Sipur colour G/Y/W/ 47 gsm	2 copy performed with top craft paper pasting	30	
2.	Advance Form	8"x13"	50L	Orient white 57 gsm	Gum pad binding	20	
3.	Audit note	11"x8.5"	16x3L	Orient white 57 gsm	Register binding, number	1000	
4.	Bank advice envelop with ack.	9"x5"		Orient white 57 gsm	envelop making	3000	
5.	Bank slip books	7.5"x4.5"	50x4L	Sirpur colour Y/PG/W/ 47 gsm	Gum pad binding	1000	
6.	Bills book DCS	8.5"x7.5"	50x5L	Sirpur colour Y/P/G/B/W47 gsm	4 copy perforated, numbered with top craft paper	500	
7.	Boiler log book	12.5"x8.5"	200L	Sirpur ledger 70 gsm	Register binding, number	10	
8.	Cash book DCS	14.4"x9.5"	200L	Sirpur ledger 70 gsm	Register binding, number	1000	
9.	Cash memo credit book	11"x8.5"	50x4L	Sirpur colour P/G/Y/W 47 gsm	3 copy perforated number with top craft paper pasting	150	
10.	Cash payment voucher	8.5"x7"	100L	Sirpur colour Pink 47 gsm	Gum pad binding	100	
11.	Cattle feed/Ghee report	8"x13"	80L	Orient white 57 gsm	Gum pad binding	50	
12.	Cattle feed deduction book	8.5"x13.5"	50x3L	Sirpur colour P/G/Y 47 gsm	2 copy perforated., number with double putta binding	40	
13.	City Distribution gate pass	16"x7.5"	65x4L	Sirpur colour P/G/Y/W 47 gsm	3 copy perforated number with top craft paper pasting	200	
14.	City Distribution return sheet	10.5"x8.5"	65x4L	Sirpur colour P/G/Y/W 47 gsm	3 copy perforated number with top craft paper pasting	200	
15.	Clip file triplex without lamination	22"x14"		Sirpur board	clipfire making as per speciman	200	
16.	Compressor Log book	13"x8.5"	400L	Sirpur ledger 70 gsm	Register binding	10	
17.	Covering Letter (cheque dd)	7.5"x9"	33x3L	Sirpur colour P/G/W 47 gsm	Gum pad binding	50	
18.	Daily general fat & snf a/c book	12.5"x15"	66x2L	Orient white 57 gsm	Register binding, number	50	
19.	Dairy register	14.5"x19.5"	40L	Orient white 57 gsm	Register binding, number	1000	
20.	Delivery Memo book	9"x7.5"	100x4L	Sirpur colour Pink 47 gsm	3 copy perforated number with top craft paper pasting	500	
21.	Demand pad	8.5"x5.5"	50.2L	Sirpur colour G/W 47 gsm	Gum pad binding	400	
22.	Depo challan book	5"x7.5"	100L	Orient white 57 gsm	Gum pad binding	500	

23.	Depotsale sheet register	11.5"x18"	60L	Orient white 57 gsm	number with double putta binding	100
24.	Duplicate book	7.5"x8.5"	50x2L	57 & 47 gsm white paper	1 copy perforated, number with double putta binding	100
25.	Entry Permit book	5.5"x8.5"	100x3L	Sirpur colour Y/G/W 47 gsm	2 copy performed with top craft paper pasting	50

CODE	NAME OF ITEMS	SIZE	NO. OF LEAVES	PRINTING STATIONARY	BINDING DETAILS	TOTAL APPROX REQUIREMENT	RATE OFFER
				PAPER DETAILS			
26.	Envelop (cloth) 3 colour printing	8"x14"		Brown paper	Envelope with cloth inside	500	
27.	Envelop (window) 3 colour printing	9"x4"		Orient white 57 gsm	window envelop making	5000	
28.	Gate pass book (processing)	4.5"x5.5"	100x2L	Sirpur colour G/W 47 gsm	1 copy perforated, number with double putta binding	500	
29.	Gate pass material (returnable)	8.5"x11"	50x4L	Sirpur colour P/Y/G/W 47 gsm	Gum pad binding	25	
30.	gate pass milk supply	7.5"x17.5"	100x4L	Sirpur colour P/Y/G/W 47 gsm	3copy perforated number with top craft paper pasting	50	
31.	Gate pass (material)	5.5"x8.5"	50x4L	Sirpur colour P/Y/G/W 47 gsm	3copy perforated number with top craft paper pasting	200	
32.	Head load book	5.5"x10.5"	100x2L	Orient white 57 gsm	1 copy perforated, number with double putta binding	500	
33.	Journal Voucher	8.5"x7"	100L	Sirpur colour Green 47 gsm	Gum pad binding	100	
34.	Leaveform pad	7.5"x5.5"	100L	Orient white 57 gsm	Gum pad binding	50	
35.	Ledger	12.5"x8"	200L	Sirpur Ledger 70 gsm	Leather binding, number	300	
36.	Letterpad 3 colour	8.5"x11"	100L	Bond paper 60 gsm	Gum pad binding	100	
37.	M.I.S. Book DCS	8.5"x11"	4x3x12set	Sirpur colour P/G/Y 47 gsm	Gum pad binding	1000	
38.	Material return slip book	8.5"x5.5"	100x2L	Sirpur colour P/W 47 gsm	1 copy performed with top craft paper pasting	25	
39.	MBRT book	6.5"x8.5"	50x2L	Orient white 57 gsm	1 copy perforated, number with double putta binding	30	
40.	Medical bill form pad	12.5"x8'	100L	Orient white 57 gsm	Gum pad binding	50	
41.	Member pass book with extra plastic cover	4.4'x5.4'	48L	Orient white 57 gsm & cover of caro sheet 8.3	Centre stitch bind with printed cardsheet	50,000	
42.	Member Proceeding register	13"x9"	40L	Sirpur Ledger 70 gsm	Leather register binding	50	
43.	Milk advance card book(3col)	11'x4.5"	50L	Orient cardsheet 8.3 kg	number with double putta binding	500	
44.	Milk Analysis Register	13"x8'	100 l	Orient white 57 gsm	Register binding, number	50	
45.	Milk collection register evening	15.5"x12.5"	100x2L	Orient white 57 gsm	1 copy with 14 alliened performance with top craft paper	300	
46.	Milk collection register morning	15.5"x12.5"	100x2L	Orient white 57 gsm	1 copy with 14 alliened performance with top craft paper	300	
47.	Milk collection Sheet	8'x13"	65x4L	Sirpur colour P/G/Y/W 47 gsm	Gum pad binding	75	
48.	Milk payment register	12.2"x7.5"	100L	Orient white 57 gsm	Register binding, number	400	
49.	Milk purchase register	12.5"x7.5"	300L	Orient white 57 gsm	Register binding, number	4000	
50.	Milk supply ledger	12.5"x7.5"	100L	Orient white 57 gsm	Register binding, number	600	
51.	Milk testing register	12.5"x7.5"	100L	Orient white 57 gsm	Register binding, number	800	

52.	Milk testing slip evening	11"x4.5"	100L	Sirpur colour Green 47 gsm	Gum pad binding	500
53.	Milk testing slip morning	11"x4.5"	100L	Sirpur colour Yellow 47 gsm	Gum pad binding	500

CODE	NAME OF ITEMS	SIZE	NO. OF LEAVES	PRINTING STATIONARY	BINDING DETAILS	TOTAL APPROX REQUIREMENT	RATE OFFER
				PAPER DETAILS			
54.	Milk Analysis Report Book	7.5"x8.5"	50x2L	57& 47 Gsm white paper	1 copy perforated, number with double putta binding	100	
55.	Milk vehicle Deduction pad	8"x13"	100 L	Orient white 57 gsm	Gum pad binding	10	
56.	Note sheet pad	12.5'x8"	100L	Sirpur Ledger 80 gsm	Gum pad binding	100	
57.	Photocopy Requisition	7.5"x5.5"	100L	Orient white 57 gsm	Gum pad binding	50	
58.	Plain register	17"x13.5"	300L	Sirpur Ledger 70 gsm	Register binding, number	30	
59.	Proceeding register	12.5"x7.5"	200L	Orient white 57 gsm	Register binding, number	100	
60.	Purchase Order Pad	12.5"x7"	50x4L	Sirpur colour P/Y/G/W 47 gsm	Gum pad binding	10	
61.	Q.C. Rawmaterial testing report book	11"x9"	50x2L	Sipur colour G/W 47 gsm	2 copy perforted number with top craft paper pasting	250	
62.	Receipt book DCS	4.5"x5.5"	100x2L	SirpurWhite 47 gsm	1 copy perforted., with top craft paper pasting	500	
63.	Receipt/bd/credit voucher	8.5"x7"	100L	Sirpur colour Yellow 47 gsm	Gum pad binding	100	
64.	Return slip (security)	5.5"x8.5"	500x5L	Sirpur colour P/Y/G/B/W 47 gsm	4 copy perforted., with top craft paper pasting	250	
65.	Sale Register	12.5"x7.5"	200L	Orient white 57 gsm	Register binding, number	100	
66.	Samank sankalan patrak	8.5"x11"	252L	Sirpur colour P/G/Y 47 gsm	Gum pad binding	150	
67.	Samiti Upniyam	8.5"x11"	16L	Orient white 57 gsm & card sheet	Centre stitch bind with printed cardsheet	1000	
68.	Sanction memo	11"x8.5"	50L	Orient white 57 gsm	Gum pad binding	100	
69.	Sangh mem. & share holder reg.	10"x14"	400L	Orient white 57 gsm	Leather register binding	5	
70.	Sankarjersey vatsa p. patra	5.5"x8.5"	50x3L	Sirpur colour Y/G/W 47 gsm	2 copy perforted., with top craft paper pasting	200	
71.	Stock register (dcs)	12.5"x8"	100L	Orient white 57 gsm	Register binding, number	200	
72.	Stock register with index	9.5"x14.5"	100L	Sirpur Ledger 70 gsm	Leather register binding with index cutting	100	
73.	Stock register with index	10"x15"	200L	Sirpur Ledger 70 gsm	Leather register binding with index cutting	50	
74.	Stock register with index	10"x15"	300L	Sirpur Ledger 70 gsm	Leather binding with index cutting	20	
75.	Stock Transfer Challan Duplicate book	9"x7.5"	100x2L	Orient white 57 gsm	1 copy perforted number with top craft paper pasting	30	
76.	Store requisition slip	5.5"x8.5"	50x2L	Sirpur colour Y/W 47 gsm	1 copy perforted., with top craft paper pasting	100	
77.	Swikriti Patrak	8"x6"	50L	Orient white 57 gsm	Gum pad binding	50	

CODE	NAME OF ITEMS	SIZE	NO. OF LEAVES	PRINTING STATIONARY	BINDING DETAILS	TOTAL APPROX REQUIREMENT	RATE OFFER
78.	Tanker dispatch voucher	9.5"x9"	50x5L	Sirpur colour P/Y/G/B/W 47 gsm	4 copy perforated, number with double putta binding	50	
79.	Tour Dairy	11"x8.5"	36x2L	Orient white 57 gsm	1 copy perforated., with top craft paper pasting	50	
80.	Transport bill book	12.5"x8"	30x3L	Sirpur colour P/Y/W 47 gsm	2 copy perforated., number with top craft paper pasting	100	
81.	Triplicate book	7.5"x8.5"	50c3L	57 & 47 gsm white paper	2 copy perforated, number with double putta binding	100	
82.	Truck sheet (driver) evening	8.5"x11"	100L	Sirpur 47 gsm	Gum pad binding	200	
83.	Truck sheet (driver) morning	8.5"x11"	100L	Orient white 57 gsm	Gum pad binding	200	
84.	Vehicle Log Book	6.5"x10"	100l	Orient white 57 gsm	number with double putta binding	25	
85.	Women member pass book with extra plastic cover	5.5"x4.5"	48L	Orient white 57 gsm & cover on card sheet	Centre stitch bind with printed cardsheet	1500	
86	TA bill form fix	8.5"x10.5"	100L	Orient white 57 gsm	Gum pad binding	50	
87	TA bill form open	12.5"x16"	100L	Orient white 57 gsm	Gum pad binding	50	
88	TA register with index	12.5"x8"	250L	Orient white 57 gsm	Leather binding with index cutting	20	
89	Dispatch Register	12.5"x7.5"	300 L	Laser Paper 70 gsm	Register Binding	50 No	
90	Inward Register	12.5x7.5	300 L	Laser Paper 70 gsm	Register Binding	50 No	
91	Envelop with printing	13.5x10		Envelop with laminated Inside Thick Paper		1000	
92	Collection Transport register	12.x8 "	100 L	Laser Paper 70 gsm	Full Raging Binding	200 No	
93	Report Book	7.5x8.5"	50x2L	57 & 47 GSM white Paper	1 copy Perforate number with double putta binding	20 no	
94	Product Report book	28.5x21"		100x2L Orient white 57 & 47 GSM	1 copy perforate	100 no	

1. पेपर सिर्फ ओरियन्ट पेपर मिल्स , सिरपुर मिल्स का ही स्वीकार्य रहेंगे।
2. निविदा के साथ प्रिंटिंग में उपरोक्त पेपर मिल्स के उपयोग किये जाने वाले पेपर का हस्तांतरित नमूना लगाना आवश्यक है।
3. लिफाफे में संस्था का नाम – पता, जीएसटी नंबर पेन नं, गुमास्ता की फोटोकॉपी , अमानत राशि का डीडी एवं पेपर सेम्पल लगाना आवश्यक है व निर्धारित फार्मेट में दर होना चाहिए।
4. छपाई कार्य निर्धारित पेपर पर नहीं किये जाने पर सम्पूर्ण सामग्री रिजेक्ट कर दी जावेगी।
5. बाईंडिंग कार्य में यथासंभव नम्बरिंग का लिखा है परन्तु किसी आईटम में नहीं लिखा हो पर संस्था को आवश्यक होगा उस पर परिस्थिति में नंबरिंग कार्य करना होगा।
6. छपाई कार्य की दरे प्रति नग ही देवे एवं कितने प्रतिशत जीएसटी है अलग से दर्शाये। एफओआर डेयरी प्लांट उज्जैन
7. W=white, P= pink, Y= Yellow, G= green, B = blue
8. स्टेशनरी का पेपर का साईज स्पेशीकेसन अनुसार होना चाहिए अन्यथा कटोत्रा किया जावेगा।

Seal & signature of company

UJJAIN SAHAKARI DUGDHA SANGH MARYDIT, UJJAIN

MAXI ROAD, UJJAIN 456010 (M.P.)

**SCHEDULE - III
FORM**

I/we hereby furnish following particulars about our units:

01. Name of Unit : M/S-----
02. Address of the Unit : 01- Office-----
02- Factory-----
03. Name of proprietor/partner : 01-----
02-----
03-----
04. Name with designation of : 01-----
Other person authorized to : -
sign with the document on behalf : 02-----
of unit if any. : -
05. Telephone Nos. Office-----Factory-----
06. Telegraphic Address/Fax-----
07. Particulars of Registration : -----
Certificate issued by the
competent authority.
Registration No. & date -----
08. TIN No. ----- PAN No. -----dated-----
09. GST NUMBER No. -----dated-----
10. STATUS OF
ISO CERTIFICATION Yes / No
IF YES PLEASE GIVE DETAILS.

11. Whether the unit or its sister concerned unit or any unit of the proprietorship or partnership, if any has been black-listed/ debar of penalized by any central or state Government/ Organization or other Dugdha Sanghs any time ?

Yes

No

12. If the reply is "Yes" when & why? Give reason in details.

**Signature of the Authorized
Person of the Unit**

महाप्रबंधक(सं.स.)

उपमहाप्रबंधक (क्षे.सं.)

प्रबंधक (गु.नि.)

प्रबंधक (एम.आई.एस.)

प्रभारी(वित्त)

प्रबंधक (कय)

